

NCO CAREER DEVELOPMENT MODEL TITLE OF CAREER MANAGEMENT FIELD: FIELD ARTILLERY CMF NUMBER: 13				THE FOLLOWING ARE ONLY RECOMMENDATIONS: It may not be feasible to complete all recommended courses since assignments may preclude off-duty education. Alternate methods of achieving CMF course recommendations are possible (examinations, correspondence courses, and ACE-recommended credits). See an education counselor for assistance in completing recommended courses/goal.			
DEVELOPMENTAL ASSIGNMENTS							
RANK, SKILL LEVELS & DUTY ASSIGNMENTS	PVT, PFC, SPC/CPL SKILL LEVEL 10		SGT SKILL LEVEL 20 RECRUITER/RETENTION/		SSG SKILL LEVEL 30		SFC SKILL LEVEL 40
	MSG		SGM/CSM		SKILL LEVEL 50		
	ASST SECTION CHIEF-----		SECTION CHIEF-----		DRILL SERGEANT-----		FIRST SERGEANT-----
				OPS/INTEL SERGEANT-----			
				PLATOON SERGEANT-----			
INSTITUTIONAL TRAINING							
INSTITUTIONAL TRAINING	OSUT	PLDC		BNCOC		ANCOC	SERGEANTS MAJOR COURSE CSM (D)
SELF - DEVELOPMENT							
RECOMMENDED NCOES-RELATED COURSES	PRIOR TO PLDC: 1. English Composition I 2. Basic Mathematics 3. Computer Literacy Recommended Reading Standard: 10 Achieve writing standard		PRIOR TO BNCOC: 1. English Composition II 2. Communication Skills 3. Personnel Supervision 4. Behavioral Science 5. Speech 6. Stress Management Recommended Reading Standard: 11 Achieve writing standard		PRIOR TO ANCOC: 1. Principles of Management 2. Organizational Behavior 3. Information Mgt Systems 4. Technical Writing Recommended Reading Standard: 12 Achieve writing standard		PRIOR TO SMC: 1. Research Techniques (Statistics) 2. Human Resource Management Recommended Reading Standard: 12 Achieve writing standard
	RECOMMEND: BATTLE STAFF NCO COURSE		RECOMMEND: BATTLE STAFF NCO COURSE		RECOMMEND: BATTLE STAFF NCO COURSE		RECOMMEND: BATTLE STAFF NCO COURSE
RECOMMENDED CMF-RELATED COURSES AND ACTIVITIES	Skill Level 10 1. Field Artillery Map Reading (FA 4025) 2. Basic Math for FA (FA 6002) 3. Operating a Radio Net (FA 8051) 4. Effective Writing ACCP (IS 1400) 5. History of the Non-Commissioned Officer 6. Read to Lead 7. Begin Professional reading		Skill Level 20 1. Effective Army Writing (IS 1401) 2. Maintenance Management 3. Military History 4. Personal Finance Mgt		Skill Level 30 1. Counseling Techniques 2. Ethics 3. Methods of Instruction		Skill Level 40 1. Military Correspondence (AG 0102) 2. Manpower Mgt (FI 2030) 3. Group Dynamics 4. Personnel Mgt 5. Organizational Mgt
	Skill Level 50 1. Leadership & Mngmt 2. Problem Solving						
RECOMMENDED CMF-RELATED CERTIFICATION OR DEGREE GOAL	AA/AS/ASSOCIATE Applied Science or General Studies prior to attending BSNCO, 1SG, and/or SMC.						
NOTE	* See DA Pam 600-67. The Army Writing Standard is writing that can be understood in a single, rapid reading, and is generally free of errors in grammar, mechanics, and usage.						
LEGEND	ACCP - Army Correspondence Course Program CYBIS - Network Computer Instruction (Where Available) LC - Course found in Learning Center						
				APPROVED BY: Commandant, U.S. Army Field Artillery School DATE: 17 January 1993 UPDATED: 22 September 1995			